

## **BOWLING GREEN MUNICIPAL COURT**

### **Probation Department**

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Douglas F. Cubberley  
Chief Probation  
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Mary Sue Dohoney  
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Angela Howard  
Probation Officer  
Ext. #3105

Ali Watkins  
Probation Officer  
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Probation Clerk  
Ext. #3101

### **DRIVER INTERVENTION PROGRAM- Guidelines and helpful tips:**

- Your DEADLINE IS \_\_\_\_\_. You must have COMPLETED the DIP by this date.
- Contact the DIP agency and schedule. You may want to make contact with them a couple of months prior to your deadline date as they do fill up. All questions about costs, rooms, and rules will be answered by the agency directly.
- Contact your PO, by email or phone (leave your name, ssn or case number, name of the agency (not the hotel), and date you will be attending). If you email me, I will respond. Phone messages with this information will not be returned.
- Contact me as soon as you are scheduled. Do not wait until the day before the program starts. Even if the agency states they will let me know...it is your responsibility to notify me.
- IF YOU FAIL TO NOTIFY ME where you are going, you may be required to complete a second assessment...at your cost.
- Once you are done with the program, the agency will send me your completion. You do not have to send anything or contact me. If there is a problem, I will contact you to let you know.
- If the agency feels that you need a comprehensive assessment or further treatment, you will be notified by me by mail and given a deadline to complete the assessment. Many people get a probation violation as they fail to follow up with this assessment as instructed, or change their address and fail to let me know.

I am available by phone and email, but email tends to be faster. Do not hesitate to contact me with questions.

Angela Howard, Probation Officer  
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